

NOTE 注意: Please fill in the form with **BLOCK LETTERS**. If your company has more than one scheme at Principal and are served by different MPF intermediaries, please fill in this Disclosure Authorization Form separately for each scheme. 請以正楷填寫本表格。若貴公司於信安持有多於一計劃，並由不同的強積金中介人提供強積金服務，則每個計劃需分別填寫此授權表格。

PART I 第一部份		EMPLOYER PARTICULARS 僱主資料	
Legal Name 法定名稱 (English 英文) (Please provide Chinese Name if there is no English Name 如無英文名稱，請提供中文名稱)			
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PART II 第二部份	MPF INTERMEDIARY PARTICULARS 強積金中介人資料
Name of MPF Intermediary (Subsidiary Intermediary) 強積金中介人（附屬中介人）姓名： <div style="border: 1px solid black; height: 20px; width: 95%; margin-top: 5px;"></div>	
MPF Registration No. 強積金註冊編號: <div style="border: 1px solid black; width: 200px; height: 20px; margin-top: 5px;"></div>	
Name of Principal Intermediary 主事中介人名稱: <div style="border: 1px solid black; height: 20px; width: 95%; margin-top: 5px;"></div> <div style="border: 1px solid black; height: 20px; width: 95%; margin-top: 5px;"></div>	

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PART IV **EMPLOYER AUTHORIZATION**
第四部份 **僱主授權**

We hereby authorize Principal Trust Company (Asia) Limited to disclose and transfer our company MPF / ORSO scheme(s) information as specified below (“Information”) to our MPF Intermediary (including Principal Intermediary and Subsidiary Intermediary) mentioned in Part II in order to assist our company to manage our Principal MPF / ORSO scheme(s) mentioned in Part III (“Scheme”) with immediate effect. Information that we wish to be disclosed and transferred shall include:

Scheme Information – include employer scheme particulars, copy of employer application forms, copy of employer signature specimen forms, total scheme balance, number of existing members and asset allocation of the scheme (the above mentioned items must be eligible and available to be obtained by employer under the latest scheme rules and legislation);

Transaction Information – include remittance statements, discrepancy reports, transaction details, employer receipts, employer statements, employer scheme reports, employer administration forms, letters, emails, fax documents and documentary proof, submitted by employer and sent/to be sent out by Principal (the above mentioned items must be eligible and available to be obtained by employer under the latest scheme rules and legislation).

我們即時授權信安信託（亞洲）有限公司向第二部份列出的強積金中介人（包括主事中介人及附屬中介人）披露及轉移本公司強積金/公積金計劃資料（該等資料簡稱「資料」）以協助本公司管理於第三部份列出的信安強積金/公積金計劃（簡稱「計劃」）。我們欲披露及轉移的有關資料將包括：

計劃資料 - 包括僱主計劃詳情、僱主申請表副本、僱主簽署表副本、總計劃結餘、現有成員總數及計劃投資分佈（以上需為現行計劃條例與法規許可下發放予僱主之資料）；

交易資料 - 包括由信安發出 / 將會發出之供款結算書、差額報告表、交易詳情、僱主收據、僱主結單、僱主計劃報告、僱主行政表格、以及由僱主發出之信件、電郵、傳真及證明文件（以上需為現行計劃條例與法規許可下發放予僱主之資料）。

PART V **DECLARATION**
第五部份 **聲明**

1. The MPF intermediary (“Subsidiary Intermediary”) has confirmed us that (i) he/she holds valid licenses issued by the relevant regulatory/governmental authority; and (ii) he/she shall comply with the provisions of the Personal Data (Privacy) Ordinance when using or handling the Information. 強積金中介人（附屬中介人）已向我們確認（i）他/她持有相關監管／政府機構所發出的有效牌照；及（ii）當使用及處理本公司的資料時，他/她應遵守個人資料（私隱）條例的規定。
2. We hereby acknowledge and accept that (i) Principal makes no representation and accepts no legal responsibility for the services, the accuracy and completeness of the Information provided and/or used by the Principal Intermediary and/or the Subsidiary Intermediary; and (ii) Principal shall not be held liable for any damages caused to us which may arise out of or in connection with the misuse of the Information or disclosure of the Information to any third party/parties by the Principal Intermediary and/or the Subsidiary Intermediary; and 我們確認及接納（i）信安不會對主事中介人及／或其附屬中介人所提供的服務、其提供資料的準確性及完整性及／或對資料之使用作出任何陳述或承擔任何責任；及（ii）信安亦不會就主事中介人及／或其附屬中介人誤用資料及／或披露資料予任何第三者而導致我們招致的任何損失承擔法律責任；及
3. This authorization shall take effect on the date of this form and remain in force unless and until (i) it is revoked by us by submitting the **Information Disclosure - Cancellation Form** ; and (ii) Principal has been notified of and has received the **Information Disclosure - Cancellation Form**. 本授權表格於簽署日起生效並繼續有效直至（i）我們遞交**資料披露 – 取消表格**；及（ii）信安被知會及收到該**資料披露 – 取消表格**為止。
4. The **Information Disclosure – Cancellation Form** shall take effect from the date of the Form or within 3 business days which Principal receives the Form, whichever is the later. **資料披露 – 取消表格**將於我們簽署表格當日或於信安收到表格後 3 個工作天內（以較後者為準）生效。

Authorized Signature of Employer with Company Chop

授權簽署及公司印鑑

Date 日期

Name and Title of Authorized Officer 授權人員姓名及職銜

PART VI **MPF INTERMEDIARY DECLARATION**
第六部份 **強積金中介人聲明**

I declare and confirm that I shall comply with the Personal Data (Privacy) Ordinance, the Mandatory Provident Fund Schemes Ordinance and all other applicable ordinances and rules, guidelines and code of conduct issued by (or as amended from time to time) the relevant authorities when using the above Information. 本人謹此聲明並作出保證本人於使用以上的資料時會遵守個人資料(私隱)條例、強制性公積金計劃條例及由相關機構不時發出的條例、規例、指引及守則。

Signature of MPF Intermediary 強積金中介人簽署

Date 日期

Contact Number 聯繫電話

For Office Use Only 公司專用

Verified By: _____

Date: _____