



Key Scheme Information Document for

Principal MPF Scheme Series 800

- **Trustee:**
Principal Trust Company (Asia) Limited
- **Sponsor:**
Principal Insurance Company (Hong Kong) Limited
- **Scheme year end:** 31 December
- **Number of constituent funds:** 19

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This Key Scheme Information Document (KSID) provides you with key information about Principal MPF Scheme Series 800, which forms part of the offering document. You should not make investment decisions based solely on this KSID.

For details of Principal MPF Scheme Series 800, please refer to the MPF Scheme Brochure (principal.com.hk/sites/default/files/general-files/S800_E.pdf) and the master trust deed (principal.com.hk/sites/default/files/general-files/S800_Master_Trust_Deed.pdf) of Principal MPF Scheme Series 800.



MPF Scheme Brochure



Master Trust Deed



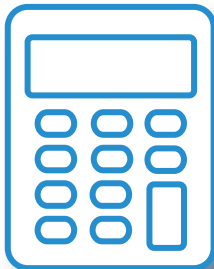
Why is MPF important to you?

The Mandatory Provident Fund (MPF) System aims at assisting the working population of Hong Kong to accumulate retirement savings by making regular contributions. Employees (full time or part-time) and self-employed persons aged 18 to 64, except the exempt persons, are required to participate in an MPF Scheme. To enroll in Principal MPF Scheme Series 800, please submit the completed application form to us. The application form can be downloaded via the link:

principal.com.hk/resources/downloads



Admin Forms



To facilitate your retirement planning, you may use the Mandatory Provident Fund Schemes Authority's Retirement Planning Calculator to calculate:

- i) your retirement needs;
- ii) your projected MPF and other retirement savings upon your retirement;
and
- iii) how much you need to save to meet your retirement needs.



mpfa.org.hk/en/mpf-investment/retirement-planning-calculator



Retirement Planning
Calculator

If you are an employer, you need to know your MPF obligations, including enrolling new employees, making contributions and reporting terminated employees. If you have any questions relating to your MPF obligations as an employer, please contact our employer hotline at 2251-9322. To become a participating employer of Principal MPF Scheme Series 800, please submit the completed application form to us. The application form can be downloaded via the link:

principal.com.hk/resources/downloads



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Your MPF contributions

If you are an employee (full time or part-time), both you and your employer are required to make regular MPF contributions for you, based on your “relevant income” as follows:

Monthly Relevant Income*	Mandatory Contribution Amount	
	Employer’s Contributions	Employee’s Contributions
Less than HK\$7,100	Relevant income x 5%	Not required
HK\$7,100 - HK\$30,000	Relevant income x 5%	Relevant income x 5%
More than HK\$30,000	HK\$1,500	HK\$1,500

* Relevant income refers to wages, salaries, leave pay, fees, commissions, bonuses, gratuities, perquisites or allowances, expressed in monetary terms, paid or payable by an employer to an employee, but excludes severance payments or long service payments under the Employment Ordinance.

All contributions are immediately vested in you, except for the MPF derived from the employer’s contributions for offsetting severance payments or long service payments.

If you are self-employed, you are required to make MPF contributions as follows:

Relevant Income		Self-employed Person’s Contributions
Annual	Monthly Average	
Less than HK\$85,200	Less than HK\$7,100	Not required
HK\$85,200 - HK\$360,000	HK\$7,100 - HK\$30,000	Relevant income x 5%
More than HK\$360,000	More than HK\$30,000	HK\$360,000 x 5% = HK\$18,000 per year or HK\$30,000 x 5% = HK\$1,500 per month

Whether you are an employee or self-employed, you may also consider making additional contributions (i.e. Voluntary Contributions, Tax Deductible Voluntary Contributions (TVC) and Special Voluntary Contributions (SVC)) in light of your personal needs.

	Voluntary Contributions	Tax Deductible Voluntary Contributions	Special Voluntary Contributions
How to Open an Account	For employee, your employer helps you open an account under the MPF scheme chosen by your employer. For self-employed person, you can open an account under the MPF scheme of your own choice.	You select your MPF scheme and open an account on your own. (i) Contributions made to TVC accounts not exceeding the tax deduction cap are tax deductible. (ii) To enroll for TVC account in Principal MPF Scheme Series 800, you can fill out our online application form directly or complete and return us the general application form: principal.com.hk/tax-deductible-voluntary-contributions#tvc-download	You select your MPF scheme and open an account on your own. (i) Contributions made to SVC accounts by making regular monthly or lump sum contributions. Your benefit in the SVC account can be redeemed in full or in part any time. (ii) To enroll for SVC account in Principal MPF Scheme Series 800, you can download the application form via: principal.com.hk/resources/downloads

For details of different types of contributions, you may refer to the MPF Scheme Brochure for Principal MPF Scheme Series 800 – “Administrative Procedures” section which is available via the link:

principal.com.hk/sites/default/files/general-files/S800_E.pdf



How do we invest your money?

Upon joining the scheme, if you have not given us any investment instructions, your money will be invested under the Default Investment Strategy (DIS) automatically. For details of the DIS, you may refer to the MPF Scheme Brochure for Principal MPF Scheme Series 800 – “Fund Options, Investment Objectives and Policies” and “Administrative Procedures” sections which is available via the link:

principal.com.hk/sites/default/files/general-files/S800_E.pdf



MPF Scheme Brochure

Alternatively, you can choose to invest in the following funds:

No.	Name of Constituent Fund	Investment Manager	Fund Descriptor	Investment Focus	Investment Objectives	Management Fees (As a percentage of net asset value per annum)
1	Principal Age 65 Plus Fund	Principal Asset Management Company (Asia) Limited	Mixed Assets Fund - Global - Equity around 20%	Around 20% in higher risk assets; Around 80% in lower risk assets	To provide stable growth for the retirement savings to members.	Class N: 0.75%
2	Principal Core Accumulation Fund		Mixed Assets Fund - Global - Equity around 60%	Around 60% in higher risk assets; Around 40% in lower risk assets	To provide capital growth to members.	Class N: 0.75%
3	Principal Capital Guaranteed Fund		Guaranteed Fund	0 – 100% in debt securities; 0 – 100% in cash and short-term investments	To guarantee the capital value of the contributions, and to earn a competitive short-term rate of return.	Class D: 1.25% Class I: 1.40%
4	Principal Long Term Guaranteed Fund		Guaranteed Fund	10 – 55% in equity securities; 25 – 90% in debt securities; 0 – 20% in cash and short-term investments	To provide a competitive long-term total rate of return and minimum guaranteed average annual return.	Class D: 1.50% Class I: 2.00%
5	Principal MPF Conservative Fund		Money Market Fund - Hong Kong	0 – 95% in certificates of deposit; 0 – 95% in debt securities; 0 – 100% in cash and short-term investments	To at least earn a net return equal to the “prescribed savings rate” determined by the Mandatory Provident Fund Schemes Authority.	Class N: 0.95%
6	Principal HK Dollar Savings Fund		Uncategorised Fund - U.S., Hong Kong and Other	60 – 100% in short-to-medium duration debt securities; 0 – 40% in cash and short-term investments	To earn a competitive short-to-medium term rate of return.	Class D: 0.95% Class I: 0.99%
7	Principal Asian Bond Fund		Bond Fund - Asia	70 – 100% in debt securities; 0 – 30% in cash and time deposits	To provide a return consisting of income and capital growth over medium to long term.	Class N: 0.94%



How do we invest your money? (continue)

No.	Name of Constituent Fund	Investment Manager	Fund Descriptor	Investment Focus	Investment Objectives	Management Fees (As a percentage of net asset value per annum)
8	Principal Hong Kong Bond Fund	Principal Asset Management Company (Asia) Limited	Bond Fund - Hong Kong	70 – 100% in debt securities; 0 – 30% in cash and short-term investments	To provide a return consisting of income and capital growth over medium to long term.	Class N: 0.99%
9	Principal International Bond Fund		Bond Fund - Global	70 – 100% in debt securities; 0 – 30% in cash and short-term investments	To protect and maximise real asset value in terms of international purchasing power.	Class D: 1.25% Class I: 1.25%
10	Principal Stable Yield Fund		Mixed Assets Fund - Global - Maximum equity around 60%	0 – 60% in equity securities; 20 – 90% in debt securities; 0 – 30% in cash and short-term investments	To seek long-term growth of capital.	Class D: 1.25% Class I: 1.45%
11	Principal Long Term Accumulation Fund		Mixed Assets Fund - Global - Maximum equity around 80%	20 – 80% in equity securities; 15 – 75% in debt securities; 0 – 20% in cash and short-term investments	To earn a competitive long-term total rate of return.	Class D: 1.25% Class I: 1.45%
12	Principal Global Growth Fund		Mixed Assets Fund - Global - Maximum equity around 90%	30 – 90% in equity securities; 10 – 70% in debt securities; 0 – 30% in cash and short-term investments	To seek long-term growth of capital.	Class D: 1.25% Class I: 1.45%
13	Principal Aggressive Strategy Fund		Mixed Assets Fund - Global - Maximum equity 100%	60 – 100% in equity securities; 0 – 40% in debt securities; 0 – 30% in cash and short-term investments	To seek long-term growth of capital.	Class D: 1.25% Class I: 1.45%
14	Principal International Equity Fund		Equity Fund - Global	70 – 100% in equity securities; 0 – 30% in cash and short-term investments	To seek capital growth over the long-term.	Class D: 1.25% Class I: 1.44%
15	Principal US Equity Fund		Equity Fund - U.S.	70 – 100% in equity securities; 0 – 30% in cash and short-term investments	To achieve capital growth over the long-term.	Class D: 1.25% Class I: 1.44%
16	Principal Asian Equity Fund		Equity Fund - Asia	70 – 100% in equity securities; 0 – 30% in cash and short-term investments	To achieve capital growth over the long-term.	Class D: 1.25% Class I: 1.44%



How do we invest your money? (continue)

No.	Name of Constituent Fund	Investment Manager	Fund Descriptor	Investment Focus	Investment Objectives	Management Fees (As a percentage of net asset value per annum)
17	Principal China Equity Fund	Principal Asset Management Company (Asia) Limited	Equity Fund - China	70 – 100% in equity securities; 0 – 30% in cash and short-term investments	To achieve capital growth over the long-term.	Class D: 1.25% Class I: 1.44%
18	Principal Hang Seng Index Tracking Fund		Equity Fund - Hong Kong	90 – 100% in equity securities; 0 – 10% in cash and short-term investments	To provide investment results that closely correspond to the performance of the Hang Seng Index.	Class N: up to 0.86%
19	Principal Hong Kong Equity Fund		Equity Fund - Hong Kong	70 – 100% in equity securities; 0 – 30% in cash and short-term investments	To achieve capital growth over the long-term.	Class D: 1.25% Class I: 1.35%

Note: The management fees shown in the table above include the management fees chargeable by the fund and its underlying fund(s) only. There may be other fees and charges chargeable to the fund and its underlying fund(s) or to you. For details, please refer to the MPF Scheme Brochure for Principal MPF Scheme Series 800 - “Fees and Charges” section, which is available via the link:

principal.com.hk/sites/default/files/general-files/S800_E.pdf

To help you make comparisons across different MPF funds and schemes, you may refer to the information on the MPF Fund Platform via the link:

https://mfp.mpfa.org.hk/eng/mpp_index.jsp



MPF Fund Platform



What are the risks of your MPF Investment?

- Investment involves risks. Please refer to the MPF Scheme Brochure for Principal MPF Scheme Series 800 – “Risks” section for details of the risk factors to which the funds are exposed, which is available via the link:

principal.com.hk/sites/default/files/general-files/S800_E.pdf



MPF Scheme Brochure

- A risk class is assigned to each fund with reference to a seven-point risk classification scale based on the latest fund risk indicator of the fund. A fund in a higher risk class tends to show a greater volatility of return than a low-risk class fund. Information about the latest risk class of each fund is set out in the latest fund fact sheet of Principal MPF Scheme Series 800, which is available via the link:

principal.com.hk/sites/default/files/general-files/MPF_S800_FFS.pdf



Fund Fact Sheet



How to transfer your MPF?

If you are an employee, you may opt to transfer your MPF derived from employee mandatory contributions in your contribution account under current employment (Original Scheme) to any other MPF schemes of your choice (New Scheme) once a year¹. If your transfer involves selling your interests in a guarantee fund, please check with us the terms and conditions of this fund as failure to fulfil some qualifying conditions may cause the loss of guaranteed returns.

Your contribution account under current employment may consist of different parts of MPF derived from different sources and subject to different transfer rules, as follows:

Parts of MPF in a contribution account (i.e. Types of contributions that the MPF are derived from)	Transfer rule	Type of account receiving the MPF
Contributions from current employment		
Employer mandatory contributions	Not transferable	N/A
Employee mandatory contributions	Transferable once every calendar year ¹	Personal account
Employer voluntary contributions	Subject to the governing rules of the Original Scheme	Personal account
Employee voluntary contributions	Subject to the governing rules of the Original Scheme	Personal account
Contributions from former employment		
Mandatory contributions transferred to the contribution account under current employment	Transferable at any time	Personal account or other contribution accounts ²
Voluntary contributions transferred to the contribution account under current employment	Subject to the governing rules of the Original Scheme	Personal account or other contribution accounts ²

Other types of MPF account:

Types of MPF account	Transfer rule	Type of account receiving the MPF
Self-employed person (SEP)	Transferable upon account termination	SEP, personal account or other contribution accounts
Tax deductible voluntary contribution (TVC)	Transferable at any time	TVC account
Special voluntary contribution	Not transferable	N/A
Personal account	Transferable at any time	SEP, personal account or other contribution accounts

¹ Unless the governing rules of the Original Scheme provide for more frequent transfer-out.

² Only applies to employees with two or more contribution accounts. If an employee is employed by more than one employer at the same time, he/ she may have more than one contribution account.



How to manage your MPF when changing jobs?

You should proactively manage the MPF accumulated during your previous employment in one of the following ways:

Method 1

Transfer the MPF to your **“contribution account”** opened under your new employment

Method 2

Transfer the MPF to your existing **“personal account”**

- If you do not have any personal accounts, and you are satisfied with the MPF scheme chosen by your former employer, you may consider retaining your MPF in a personal account under the scheme of your previous employment for investment.
- Upon cessation of your employment, in the absence of your election on which method you would choose to transfer your MPF from such employment, your MPF from such employment are automatically transferred to a personal account under Principal MPF Scheme Series 800 upon the expiry of the three month’s period after we have been notified of the termination of your employment.
- Forms for transfer of MPF can be downloaded via the link: principal.com.hk/resources/downloads
- If you have any questions relating to transfer of MPF, please contact our customer service hotline at 2827-1233 or visit our website at principal.com.hk.



Admin Forms



When should you adjust your MPF fund choices?

In general, it is a good practice to review your fund choices regularly and adjust your MPF fund choices as you think fit.

How to adjust your MPF fund choices?

- You may complete and submit a new investment instruction form to us. There is no restriction on the frequency of submission of investment instructions and the amount of transfer. If your new investment instructions involve selling your interests in a guarantee fund, please check with us the terms and conditions of this fund as failure to fulfil some qualifying conditions may cause the loss of guaranteed returns.
- You may send your new investment instructions to us by mail, facsimiles, or through our website (principal.com.hk), email, mobile apps or interactive voice response system.
- In order that your instructions can be processed within the same day via website, mobile apps or interactive voice response system, you must send us the completed investment instructions before the cut-off time. For details, please refer to the MPF Scheme Brochure for Principal MPF Scheme Series 800 – “Administrative Procedures” section, which is available via the link: principal.com.hk/sites/default/files/general-files/S800_E.pdf



When can you withdraw your MPF?

Once you reach the age of 65, you can choose to withdraw your MPF by lump sum or by instalments, or you can retain your MPF in the member's account.

You can also withdraw your MPF by lump sum or by instalments upon early retirement at the age of 60.

By law you can withdraw your MPF early on the following six grounds:



Early Retirement



Permanent Departure from HK



Small Balance



Death



Terminal Illness



Total Incapacity

- The law does not stipulate any deadlines for withdrawing MPF. You should consider your personal needs before making a withdrawal application. If you choose to retain all your MPF in your account, no application is required. Your MPF will continue to be invested in the fund(s) you have selected.
- Forms for withdrawal of MPF can be downloaded via the link: principal.com.hk/resources/downloads
- If you have any questions relating to withdrawal of MPF, please contact our customer service hotline at 2827-1233 or visit our website at principal.com.hk.



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Remark: Your voluntary contributions under a contribution account can only be withdrawn upon the termination of your employment.



Additional information useful to you

Taxation

Employees are allowed to claim salaries tax deduction for their mandatory contributions, subject to a maximum deduction of HK\$18,000 per year. Contributions that are made to TVC accounts may also be eligible for tax deduction. We recommend that you seek professional advice regarding your own tax circumstances.

Documents from us

Scheme members will receive the following documents:

1. Upon joining the scheme: this KSID, the MPF Scheme Brochure and the Notice of Participation; and
2. Within three months after the scheme year end: the Annual Benefit Statement.



Additional information useful to you (continue)

Other information

- 1 This KSID only provides a summary of the key features of Principal MPF Scheme Series 800. For details, please refer to the master trust deed and the MPF Scheme Brochure for Principal MPF Scheme Series 800. Copies of these documents are available via:



principal.com.hk/sites/default/files/general-files/S800_Master_Trust_Deed.pdf



Master Trust Deed



principal.com.hk/sites/default/files/general-files/S800_E.pdf



MPF Scheme Brochure

- 2 The On-going Cost Illustrations for Principal MPF Scheme Series 800, a document which illustrates the on-going costs on contributions to constituent funds, is available via:



principal.com.hk/sites/default/files/general-files/S800_OCI.pdf



On-going Cost Illustrations

- 3 The Quarterly Fund Fact Sheet provides basic information (e.g. fund performance) on individual funds of Principal MPF Scheme Series 800, which is available via:



principal.com.hk/sites/default/files/general-files/MPF_S800_FFS.pdf



Fund Fact Sheet

Personal Information Collection Statement

To obtain the latest copy of the personal information collection statement, please write to the Data Protection Officer:

Principal Trust Company (Asia) Limited
30/F, Millennium City 6, 392 Kwun Tong Road, Kwun Tong, Kowloon, Hong Kong



How to make enquiries and complaints?

If you would like to make an enquiry or a complaint, please feel free to contact us.

Member Hotline Interactive Voice Response System	2827-1233
Customer Service Centre Postal address	30/F, Millennium City 6, 392 Kwun Tong Road, Kwun Tong, Kowloon, Hong Kong
Email	hkinfo@principal.com
Fax number	2827-1707
Trustee's website	www.principal.com.hk